

## 客戶更改資料 Change of Client Information

備註 Note:

1. 請將已填妥的表格電郵、傳真或郵寄至上述地址。Please return the completed form to above address by Email, Fax or Post.
2. 需要 3 個工作天核實及更新客戶資料 We need 3 working days to verify and update the client personal particulars

帳戶名稱 Account Name	
帳戶號碼 Account Number	
<b><input type="checkbox"/> 聯繫地址 Contact Address</b>	
住宅地址 / 營業地址 Residential Add. / Business Add.	
通訊地址 Correspondence Add.	
(Please attach proof of residential address issued within past 3 months, e.g. copy of bank statement or utility bills with issue date and applicant's name 請附上最近三個月內的住址證明, 如銀行月結單或公共機構賬單副本及列有日期及申請人姓名)	
<b><input type="checkbox"/> 聯絡方式 Contact Method</b>	
電郵地址 Email Add.	
住宅電話 Home Tel. No	(        )
手提電話 Mobile No:	(        )
辦公室電話 Office Tel No:	(        )
其他 Other	
<b><input type="checkbox"/> 銀行戶口 Bank Account Information</b>	
銀行名稱 Name of Bank	
銀行戶口號碼 Bank Account No	
戶口名稱 Bank Account Name	
<b><input type="checkbox"/> 其他資料 (請註明) Other Information (Please specify)</b>	

\_\_\_\_\_  
客戶簽署 Client's Signature

\_\_\_\_\_  
日期 Date

For Internal Use Only 只供本公司內部使用

Submitted by 經辦:	Signature Verified by 檢查簽署:	Approved by 批核:
	System Inputted by 系統錄入:	System Approved by 系統批核: